

City of Monticello  
**APPLICATION FOR SHORT/LONG-TERM RENTAL BUSINESS LICENSE**

BUSINESS CONTACT INFORMATION		
Name of Applicant:	<b>Date business commenced:</b> _____	State Tax ID:
Business Name:	<input type="checkbox"/> Sole proprietorship	Federal License Number:
Phone   Fax:	<input type="checkbox"/> Partnership	
E-mail:	<input type="checkbox"/> Corporation	
Registered Business Mailing Address City, State ZIP Code:		
Business Physical Location City, State ZIP Code:		
Owner Phone:		
Owner Address, City, State Zip:		
Name & Address of Partners, Offices, Management Company and Directors:		

TYPE OF REQUEST			
<input type="checkbox"/> New	<input type="checkbox"/> Location Change	<input type="checkbox"/> License Type Change	
<input type="checkbox"/> Renewal	<input type="checkbox"/> Name Change		

TYPE OF LICENSE REQUESTED			
<input type="checkbox"/> Annual		License Fee \$50	

BUSINESS INFORMATION	
SHORT-TERM RENTAL _____ ZONE _____	LONG-TERM RENTAL _____ ZONE _____
Rental Property Address:	
Do you plan to display any type of a sign to advertise your business? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <b>please review the City's Sign Regulations and include a Sign Permit Application with this Application.</b>	
Mark the following that apply to your business: <input type="checkbox"/> Create increased traffic in your neighborhood? <input type="checkbox"/> Cause excessive noise?	
How many parking spaces does your property provide for residents? _____ <b>Please note: Short Term Rentals must have 4 off street parking with all-weather surface.            Long Term Rentals must have one off street parking space per rental.</b>	

**All Short-Term Rentals in R-1 Zone listed before January 1, 2023:**  
**If the current owner lists this property as a long-term rental, he/she acknowledges it will no longer be allowed to operate as a short-term rental. In addition, if he/she sells this property, the new owners will not be able to operate as a short-term rental.**

## AGREEMENT

1. I the undersigned applicant, understand and agree to the following:
2. All licenses expire on the 31<sup>st</sup> day of December, annually.
3. The City of Monticello reserves the right to deny any business license application or to revoke any license.
4. CERTIFICATION: The information I have provided regarding this application is true and correct. I agree to abide by the laws of the State of Utah and the ordinances of the municipality. I understand that any violation of the City Ordinance will result in suspension or revocation of the municipal license and notification to the State of Utah.
5. I further certify that I understand Monticello City highly recommends that the following safety devices be installed in all rental units: Fire Extinguisher, Smoke Detector in each bedroom, and a Carbon Monoxide detector on every level of the dwelling.

## SIGNATURES

Applicant 1 Name and Title		Applicant 2 Name and Title	
Date		Date	
Fire Inspector Approval		Date	
Final Approval Recorder		Date	

17 N 100 E, PO Box 457, Monticello UT 84535 \* Phone (435)-587-2271 ext. 12 \* email: melissa@monticelloutah.gov